

Buckland Monachorum Parish Council

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 24TH MAY 2022** at **7.30pm** at **Yelverton Memorial Hall**

Present: Cllr K Cornthwaite (KC), R Cheadle (RC) A Cunningham (AC) S Woollacott (SW), M Sheridan (MS)
and A West (AW)

In Attendance: Katharine Griffiths (Parish Clerk) and DCC Councillor P Sanders and two members of the public.

153/22	<p>To elect a Chairman and for them to sign the ‘Declaration Acceptance of Office’ book It was proposed that Cllr Cheadle be elected as chairman for the forth coming year. This was unanimously agreed by the council.</p>
154/22	<p>Apologies Apologies were received and accepted from Cllrs S Challis and M Fowler</p>
155/22	<p>To elect a Vice-chairman It was proposed by Cllr Cheadle that Cllr Sheridan be vice-chair for the forth coming year. This was seconded by Cllr Baird and agreed by the council.</p>
156/22	<p>Co-option of New Members. Two parishioners had submitted applications to be co-opted onto the council, these had been circulated to the current members. Councillors were asked by the chair if they had any further questions, Cllr Cheadle proposed that both candidates were co-opted and this was agreed unanimously. Cllrs Jon Burnie and Frayne Coulshaw were welcomed to the council and signed the ‘Declaration Acceptance of Office’ book.</p>
157/22	<p>Declaration of Interests and Register of Interests None other than what is on the register. Cllrs were reminded to keep their Register of Interests up to date.</p>
158/22	<p>Appointment of Members to serve on committees/sub-committees It was proposed by Cllr Cheadle that Cllr Cunningham become Chair of the planning committee. This was agreed by the council. A vice-chair would be agreed at the next meeting. The list of members on committee’s had been circulate prior to the meeting. It was agreed that the members would stay as they were for the forth coming year.</p>
159/22	<p>Appointment of representatives to other organisations Cllr Burnie offered to be the Parish Council representative for Buckland Monachorum Village Hall. This was agreed by the council.</p>
160/22	<p>To consider and approve the minutes, of the following meetings: <ul style="list-style-type: none"> i) The minutes of the Parish Council Meeting held on 26th April 2022 ii) The General Purposes meetings held on 11th May 2022 The above minutes were agreed as a true record.</p>
161/22	<p>To consider the following recommendations from the General Purposes Committee. <ul style="list-style-type: none"> a) Green Burial area - that a mixed native hedge is planted on the boundary next to the footpath, a sign and memorial board are installed at the entrance. The two donated Mulberry trees to be planted either side of the gate. This will be discussed further by the GP committee and some prices obtained. b) Spoil – that an area is screened off at the top left of the upper cemetery for the spoil, once “full” the spoil will be removed. A sign will be required indicating that no green waste is allowed. It was discussed as to whether the location could be changed to the other side of the beech hedge. Cllr Baird and the clerk will take a look before a final decision is made.</p>

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	<p>c) Yews – request for volunteers to weed the newly planted yews. The alternative is to employ someone to carry out the work.</p> <p>Thanks was given to Cllr Challis for her hard work weeding the yews that were planted last year. Different options were discussed. Cllr Baird and the clerk will take a look before a final decision is made.</p>															
<p>162/22</p>	<p>Planning</p> <table border="1" data-bbox="305 415 1442 1081"> <thead> <tr> <th data-bbox="305 415 521 489">Application Number</th> <th data-bbox="521 415 1268 489">Proposal</th> <th data-bbox="1268 415 1442 489">PC decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="305 489 521 636"> WDBC 1254/22/HHO </td> <td data-bbox="521 489 1268 636"> Householder application for proposed extension and alterations to the existing dwelling to include a first floor extension over the existing garage and a single storey rear extension at 17 Morley Drive Crapstone PL20 7UY </td> <td data-bbox="1268 489 1442 636"> No Objection </td> </tr> <tr> <td data-bbox="305 636 521 716"> WDBC 0941/22/FUL </td> <td data-bbox="521 636 1268 716"> Siting of shepherd's hut for holiday let at The Leys Milton Combe PL20 6HW </td> <td data-bbox="1268 636 1442 716"> Object * </td> </tr> <tr> <td data-bbox="305 716 521 1003"> WDBC 0693/22/TCA </td> <td data-bbox="521 716 1268 1003"> T1: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T2: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T3: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T4: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines at Netherton Barn Buckland Monachorum PL20 7NL </td> <td data-bbox="1268 716 1442 1003"> No Objection </td> </tr> <tr> <td data-bbox="305 1003 521 1081"> DNPA 0158/22 </td> <td data-bbox="521 1003 1268 1081"> Two storey side extension to dwelling at Dewerstone, Binkham Hill, Yelverton </td> <td data-bbox="1268 1003 1442 1081"> No Objection </td> </tr> </tbody> </table> <p>*0941/22 Object due to the constraints of the site and no overwhelming case to support the local economy.</p>	Application Number	Proposal	PC decision	WDBC 1254/22/HHO	Householder application for proposed extension and alterations to the existing dwelling to include a first floor extension over the existing garage and a single storey rear extension at 17 Morley Drive Crapstone PL20 7UY	No Objection	WDBC 0941/22/FUL	Siting of shepherd's hut for holiday let at The Leys Milton Combe PL20 6HW	Object *	WDBC 0693/22/TCA	T1: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T2: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T3: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T4: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines at Netherton Barn Buckland Monachorum PL20 7NL	No Objection	DNPA 0158/22	Two storey side extension to dwelling at Dewerstone, Binkham Hill, Yelverton	No Objection
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<p>163/22</p>	<p>Finance</p> <p>a) To agree the payments for April 2022 and note the receipts A number of issues with the invoices from Perfect Pasture for the Yelverton ground maintenance contract were raised and an objection to the invoices being paid. The clerk will seek clarification around the issues raised and liaise with the chair.</p> <p>b) Renewal of insurance It was agreed to enter into a three year contract for the insurance.</p> <p>End of year accounts 2021/22 sign off and to agree. Documents to be signed by the Chair.</p> <p>c) To approve the bank reconciliation for submission with the Annual Return 2021/22 This was agreed and signed.</p> <p>d) To approve the Annual Governance Statement (Section 1) of the Annual Return 2021/22 The document had previously been circulated and it was agreed and signed.</p> <p>e) To complete, approve and sign the Accounting Statements (Section 2) of the Annual Return 2021/22 The document had previously been circulated and it was agreed and signed.</p>															
<p>164/22</p>	<p>An update with regard to the access to St Andrews School playing field out of school hours. The situation is still ongoing. The letter has been sent to the school and the PC are awaiting a response. The section 14 notice for the footpath is almost ready to served on the relevant parties.</p>															

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	Once further information is received from the school then the relevant next steps will be taken.
165/22	To consider the name for the new development in Crapstone. After much discussion and local residents being asked the favoured name is “Stonycombe” with a reserve of “Jubilee Drive”. The clerk will pass these on to the developer.
166/22	Yelverton: An update with regard to the maps and display boards. (Cllr Sheridan) Cllr Sheridan has managed to get an agreement with DNPA to work together to get the display boards completed. Once a brief has been decided a design team will be contacted to give a cost.
167/22	An update with regard to the Jubilee Tree. The tree at Yelverton has now been planted and a donation received from the Rotary Club for the cost of the tree, for which the council give thanks.
168/22	Cemetery: Any further updates. The clerk updated that the survey for the Western Cedars had been received and there was a recommendation for further investigation on two of the trees. It was agreed that the further investigation would be carried out.
169/22	Buckland Monachorum Playpark It has been noted that the wood on the playpark swing is rotting in places and they may need replacing in the near future. Options for replace or repair will be looked into. Cllr Woollacott suggested the possibility of a Public Works loan to enable some of the equipment to be replaced. Crapstone Playpark Nothing further at this time.
170/22	Correspondence: Nothing Further at this time.
171/22	BMPC Communications (newsletters, social media, press articles) Nothing further at this time.
172/22	Update on Parish paths (P3) and other footpath matters. (Cllr Woollacott) All fine at the moment.
173/22	Highway matters: any to be reported and updates. The tactile surface on the Yelverton Footpath has now been installed. Any issues to be reported to the clerk to signpost to highways. The area has a new local DCC Highways officer called Brad Elliott.
174/22	Items for the next agenda Please let the clerk have any items.
175/22	Future Meeting Dates: Wednesday 8th June Planning Committee (if required) at Milton Combe Hall at 7.30pm Tuesday 28th June Planning Committee at 7pm followed by Full Council at 7.30pm at Yelverton Memorial Hall.
	Meeting finished at: 21.00