

Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 24TH NOVEMBER 2020** at **7.00pm** by Zoom
Under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present: Cllrs S Challiss (SC), A West (AW), G Baird- Chair (GB), R Cheadle (RC), S Woollacott (SW), S Britton (SB), V Bolitho (VB), M Sheridan (MS) and M Fowler (MF)

In Attendance: Katharine Griffiths (Parish Clerk). West Devon Borough Cllr Lucy Wood was also present.

- 270/20 APOLOGIES FOR ABSENCE**
Apologies were accepted from K Cornthwaite (KC).
- 271/20 TO RECEIVE DECLARATION OF INTERESTS**
Cllr Sheridan declared a personal and pecuniary interest in item 9.
Cllr Wood declared a personal interest in item 11.
- 272/20 TO CONSIDER AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 20TH OCTOBER 20.**
The minutes were **agreed** as a true record by full council. The minutes will be signed at a later date.
- 273/20 TO RECEIVE A REPORT FROM THE WDBC CLLRS FOR THIS WARD (CLLR CHEADLE & CLLR WOOD)**
Cllr Cheadle gave an update, WDBC are flat out at the moment dealing with the business grant scheme. The situation is changing hour by hour with regards to coming out of the second lockdown. It is expected that Devon will go into tier 2.

- 274/20 Planning:**
i. **The following planning applications were considered.**

Application Number	Proposal	BMPC Comments
WDBC 3379/20/HHO	Householder application for proposed two storey extension, 16 Hill View, Buckland Monachorum PL20 7ND.	No Objection
WDBC 3457/20/HHO	Householder application for proposed single storey rear extension to dwelling for new garden room, Brook House, The Village, Buckland Monachorum, PL20 7LZ	No Objection
DNPA 0542/20	Demolition of existing single storey structures and erection of part single and part two storey extension, demolition of existing garage and erection of double garage with office above at Garden Cottage, Dousland Road, Yelverton	No Objection
DNPA 0517/20	Barons Court, Harrowbeer Lane, Yelverton, Rear single storey extension to existing dwelling	No Objection

- ii. **To consider any other planning matters.**
Nothing Further

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275/20

FINANCE

The accounts for November 2020 were **agreed**.

- i) The following receipts were NOTED since the last meeting;
There have been no receipts to note.
- ii) The following payments made since the last meeting were NOTED.

Payments		
01/11/20	Axtown Arb	£ 1,106.67
01/11/20	Perfect Pastures	£ 850.00
01/11/20	SLCC - Membership	£ 202.00
01/11/20	SLCC - CiLCA Fees	£ 350.00
01/11/20	DALC -raining	£ 36.00
01/11/20	Npower reimbursement to Clerk	£ 31.04
01/11/20	Clerk Salary and Expenses	£ 1,018.83
01/11/20	DCC pension	£ 270.50
01/11/20	HMRC	£ 67.91

- iii) The following payments to be made were **agreed**.

Amount	Recipient
£1,106.67	Axtown Arb.
£530	Axtown Arb – Chapel Meadow
£2400	Creber – Tree Removal
£215.40	Greenscheme Dog waste bin
£850	Perfect Pastures
£60	Pascoe's Grave Repair
£201.96	Tindle Newspaper Devon Ltd (Ad)
£115	Playpark Inspections
£360	C Harris – Tree Seaton Way
£31.20	Certitude Cleaning – Yelverton Bus Shelter
£168	Tavy Signs – Cemetery
£168	Tavy Signs – Cemetery
£18	DALC – Training
£67.91	HMRC
£270.50	DCC Pension Fund
£1036.83	KG Salary and expenses

- iv) The bank reconciliation was noted.
- v) It was noted that the external audit has been completed.

276/20

CORRESPONDENCE RECEIVED:

8.1. A letter concerning access to the Crapstone Field from Seaton Way
The contents of the letter were duly noted.

8.2. Further complaints have been received concerning access to the school field and path through, out of school hours and the lights being left on causing light pollution.

Cllr Fowler gave an update, he has contacted the school at least three times concerning the matter. With regards to the lights apparently there is an issue with the timer. With the current lockdown this is making it difficult to rectify the problem. The lights should not be on after about 9pm for a number of reasons. If no action is taken by the school in the near future the Clerk will write a letter further to Cllr Fowlers communications.

With regard to the right of way, it was agreed that the original written agreement will be looked for to reinforce the point.

It was noted that Cllr West left the meeting, due to feeling unwell.

277/20

CRAPSTONE BUS SHELTER (BY GARAGE)

- I. To agree that the bus stop yellow cage markings can be moved to the pavement side of the road with the bus stop pole and signage.
- II. To agree that double yellow lines will be put along the length of the current faded bus cage, to allow a passing place.
- III. To agree the letter that will be sent to the local houses concerned (Copy attached)
- IV. To agree that the ownership of the bus shelter in Crapstone will be transferred to the owner of Green Acres, as per the original agreement.

The original bus cage markings will remain until the double yellow lines can be installed.

The letter will be sent to the relevant properties concerned.

The above actions were all **agreed** on the proviso that the local residents have no objections.

It was noted that the Parish Council do not hold any interest in the land that the bus stop stands on.

278/20

UPDATE ON THE "BIKE RACK" PROVISION AT YELVERTON AND TO CONSIDER GRANT FUNDING APPLICATIONS.

Cllr Fowler gave an update, a number of different avenues have been tried and a number of grants applied for. Cllr Woollacott suggested that an application could be put for funding from the locality fund.

Cllr Cheadle suggested the WDBC Community Project Fund and the Locality Fund.

279/20

TO CONSIDER AND AGREE AN APPLICATION TO WEST DEVON BOROUGH COUNCIL TO LIST THE CHAPEL MEADOW GREEN AS AN ASSET OF COMMUNITY VALUE (ACV).

Cllr Wood gave an update of the current situation. The land is likely to go onto the open market in the near future. The Green is an important asset to the local residents and community. It is a lovely green space with a stream running through it. It is also important for the bio-diversity of the village.

The residents would like to have the land listed as an asset of community value, this would give a 6 month restriction and time for the local residents to decide what they would like to do.

After a discussion it was agreed that the application should be submitted by the residents and the parish council would support the application.

280/20

WEBSITE ACCESSIBILITY UPDATE – TO AGREE TO INSTALL A NEW UP-TO-DATE TEMPLATE AND MAKE THE CORRECTIONS THAT ARE STRAIGHT FORWARD AT A COST OF ABOUT £75. ALSO, FOR THE CLERK TO WRITE AN ACCESSIBILITY STATEMENT THAT WILL BE AVAILABLE ON THE WEBSITE.

It was **agreed** that the work can be carried out.

281/20

YELVERTON GROUND MAINTENANCE (CLLR CORNTHWAITE AND CLLR WOOLLACOTT)

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- I. **To agree that the bus shelter and granite seat can be cleaned as per the quote (£120)**
It was agreed that the bus shelter could be deep cleaned as a one off. Cllr Cheadle offered to power wash the granite seat and this was agreed.
- II. **To agree that the large tree on the Yelverton Roundabout can be trimmed and that the grass area between St Pauls carpark and the A386 can be cut (£298)**
After a discussion it was agreed that the work on the tree on the roundabout could be carried out, after confirmation from the finance committee.
Confirmation that DCC has no objections will be sought.
Permission will need to be sought from Maristow Estates for the work on the patch of land between the A386 and St Pauls Church carpark.
- III. **To consider replacing the bin(s) at Yelverton with a combined waste and recycling bin.**
This will be differed to the finance meeting.
- IV. **To agree that the wooden bus shelter at the top Grange Road can be re-stained and have replacement No Smoking signs.**
Cllr Fowler offered to carry out this work, this was agreed with thanks.
- V. **Lengthsman – to agree to additional work to be carried out on the path between Yelverton and Harrowbeer.**
After a discussion it was agreed that the lengthsman would be employed for about 4 days at the cost of £500, to carry out a variety of work around the parish, to include clearing allotted drains, path clearance and hedge trimming.
- VI. **To discuss and agree a donation for a bench at Yelverton.**
A kind donation has been made by a local resident to replace a bench by Briar Tor with a seat.
The bench will match the other recent bench.
This was **agreed**.
- VII. **To note that the Rhododendron cut back by the Rotary club will be delayed.**
Noted
- VIII. **To discuss the Yelverton Roundabout sponsorship for 20/21.**
It was agreed that considering the current situation a sponsorship holiday would be allowed.

282/20

CEMETERY

- a. **To note that the cemetery hedge has been removed and will hopefully be planted soon.**
Noted
- b. **To agree the installation of the new carpark signs.**
It was agreed that Creber's would be asked to install the two signs.

283/20

PLAYPARKS

- a. **Update on Crapstone Playpark and wetland meadow.**

The funding from the CO-OP has come in and is around £2500, this is a good start and will help with match funding.

Two trees have been donated and planted there.

284/20

BMPC Communications (newsletters, social media, press articles)

Just to note Cllr Wood still has access to the FB page, it was agreed that the PC were happy for Cllr Wood to post relevant information.

Information has been provided with regards to Avian Flu and Christmas Waste collections.

285/20

PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.

Cllr Woollacott has had a good response for surveying the footpaths.

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If anybody is unable to complete them, please let her know.

286/20

HIGHWAY MATTERS

There are a number of signs from various recent diversions that have not been collected.

287/20

ITEMS FOR THE NEXT AGENDA

- Dates of meetings for 2021
- Recommendations from the Finance Meeting
- Yelverton Toilets reference refund

288/20

FUTURE REMOTE MEETING DATES

Wed 16 th December	Full council Meeting – Remote at 7pm
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The meeting closed at 8.40pm

DRAFT