

## Buckland Monachorum Parish Council

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held  
on **TUESDAY 25<sup>TH</sup> APRIL 2023** at **7.30pm** at **Yelverton Memorial Hall**

**Present:** Cllrs R Cheadle, A Cunningham, F Coulshaw, A West, M Sheridan, S Woollacott, K Cornthwaite and M Fowler.

**In Attendance:** Katharine Griffiths (Parish Clerk), one member of the public and DCC Cllr Phillip Sanders

<b>92/23</b>	<b>Apologies</b> Apologies were received and accepted from Cllrs J Burnie and G Baird.																
<b>93/23</b>	<b>Declaration of Interests and Register of Interests</b> None to record																
<b>94/23</b>	<b>To consider and approve the minutes, of the following meetings:</b> <b>The full council meeting held on 28<sup>th</sup> March 2023</b> The minutes had been circulated and all were <b>agreed</b> as a true record. Approval of the minutes for the annual parish meeting will be carried forward to the next meeting. An update from the APM with regard to the school field is that the an idea was put forward sometime ago that the field could be used by arrangement for specific events or activities. After a discussion with Andy Bowden the suggestion will be raised at the next Governors meeting with it being noted that the PC are still willing to assist if necessary. It was generally felt that the meeting went well.																
<b>95/23</b>	<b>To receive a report from the WDBC Cllrs for this ward</b> Cllr Cheadle gave a brief update. The council have now entered the pre-election period. There has been a lot of publicity informing people that voter ID will be required at polling stations on the 4 <sup>th</sup> May.																
<b>96/23</b>	<b>To receive a report from the Devon County Councillor</b> Cllr Sanders gave an update, DCC are on their last chance with Childrens Services, they are working hard to make improvements but progress is slow. Pot holes remain an issue, with budget restrictions and increased costs not all are being filled. There is also a requirement to resurface the road rather than fill pot holes in particularly bad areas. A drainage issue in Cuxton Meadow is currently being looked into, unfortunately one property has been flooded a number of times causing significant damage. The surface drains have been jetted and will be jetted more often, however it appears that the original construction of the drains could be insufficient. With regard to DNPA, they have been granted permission to appeal against the decision to prevent wild camping. The court date is in July.																
<b>97/23</b>	<p><b>Finance</b></p> <p><b>a) To agree the payments for April 2023 and note the receipts.</b> The payments below were agreed, and the receipts noted.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Recipient</th> <th style="width: 15%;">Amount (ex VAT)</th> <th style="width: 25%;">VAT (If Applicable)</th> <th style="width: 20%;">Total (£)</th> </tr> </thead> <tbody> <tr> <td><b>Tony Benger – April 23</b></td> <td style="text-align: right;">1350.08</td> <td style="text-align: right;">270.02</td> <td style="text-align: right;"><b>1620.10</b></td> </tr> <tr> <td><b>KG Wages and expenses</b></td> <td style="text-align: right;">1163.81</td> <td></td> <td style="text-align: right;"><b>1163.81</b></td> </tr> <tr> <td><b>HMRC</b></td> <td style="text-align: right;">78.58</td> <td></td> <td style="text-align: right;"><b>78.58</b></td> </tr> </tbody> </table>	Recipient	Amount (ex VAT)	VAT (If Applicable)	Total (£)	<b>Tony Benger – April 23</b>	1350.08	270.02	<b>1620.10</b>	<b>KG Wages and expenses</b>	1163.81		<b>1163.81</b>	<b>HMRC</b>	78.58		<b>78.58</b>
Recipient	Amount (ex VAT)	VAT (If Applicable)	Total (£)														
<b>Tony Benger – April 23</b>	1350.08	270.02	<b>1620.10</b>														
<b>KG Wages and expenses</b>	1163.81		<b>1163.81</b>														
<b>HMRC</b>	78.58		<b>78.58</b>														

## Buckland Monachorum Parish Council

<b>Devon Pension Fund</b>	317.90		<b>317.90</b>
<b>BM Village Hall hire</b>	26.25		<b>26.25</b>
<b>WDBC Bin Emptying</b>	596.70	119.34	<b>716.04</b>
<b>I Clean Yelverton Bus Shelter</b>	30.00		<b>30.00</b>
<b>DALC membership</b>	744.00	94.80	<b>838.80</b>
<b>Yelverton Hall Hire</b>	24.00		<b>24.00</b>
<b>R Eggins – Hedge Cutting</b>	250.00	50.00	<b>300.00</b>

The following payments made since the last meeting were NOTED.

Recipient	Amount
E.on	£21.81
Payroll	£1,181.49
Tony Bengel Landscaping	£1,620.10
HMRC	£86.78
Devon Pension Fund	£317.90
RoSPA - playpark inspections	£349.80

**To note the bank reconciliation and receipts.**

The bank reconciliation was noted along with the following receipts.

The year end bank reconciliation was noted and signed by the chair.

**Receipts noted.**

Field Rent - Crapstone      £110

Cemetery : £150

First Precept Payment - £30,907

<b>98/23</b>	<p><b>Yelverton:</b>  <b>An update with regard to the maps and display boards. (Cllr Sheridan)</b>                  Cllr Sheridan is due to approve the final draft very soon and then they will be printed.                  The noticeboard will have a spruce up prior to installation of the signs.</p>
<b>99/23</b>	<p><b>Grass cutting contract.</b>                  Several councillors had looked at the grass cutting at Yelverton and raised issues that it looked a mess. It was commented that there is a requirement for the daffodils to die down before they are cut. a meeting will be arranged with the contractor before the invoice is paid.                  It was also mentioned that the first cut at Buckland Cemetery had been late and that it could look better and as contractors seemed to not be completing work as per contract. The clerk will arrange a meeting with the contractor.</p>
<b>100/23</b>	<p><b>Bench for the bus shelter at Leg O Mutton</b>                  A while ago the council were approached with regard to a school project to install a bench in the bus stop. Nothing further was heard, the clerk will chase-up if it is still going ahead.</p>
<b>Buckland:</b>	
<b>101/23</b>	<p><b>Recommendations from the general purposes committee regarding the Natural Burial Area.</b>                  At the recent meeting a number of actions are required before the Natural Burial Area can be opened. Cllr Woollacott raised that the area would require rolling to even it out prior to use. Quotes will be obtained, it was agreed that the work could be carried out at a cost up to £250.</p>

## Buckland Monachorum Parish Council

	<p><b>To adopt the “Natural Burial Area” Policy</b> Carried forward.</p> <p><b>To agree the fees for the “Natural Burial Area”</b> It has been suggested that the fee for the NBA will be £300 to purchase a plot for a resident and £600 for non-resident. The other fees for interments and pre-purchase etc will remain the same.</p> <p><b>To agree the replacement of the Parish Meadow fence as recommended by the GP committee.</b> It was agreed to accept the quote for the replacement of the parish meadow fence.</p>
	<p><b>Crapstone</b></p>
102/23	<p><b>To agree the new noticeboard.</b> This will be carried forward to the next meeting.</p>
	<p><b>Playparks:</b></p>
103/23	<p><b>Buckland Monachorum Playpark</b> A community group are meeting on the 10<sup>th</sup> May to discuss the way forward and what the community would like in the play park.</p>
104/23	<p><b>Crapstone Playpark and wildlife area.</b> The pond is looking good, concern has been raised with regard to hedgehogs drowning, Cllr Coulshaw will look into installing a small ramp to ensure hedgehogs can get out. A petition is being circulated to gain community support for improvements to the Crapstone Playpark. It can then be used as evidence for seeking funding.</p> <p>a. <b>To consider if any further action needs to be taken with regard to Crapstone Field repairs.</b> The field has been excessively damaged by vehicles accessing the rear of a property to carry out building work. There is a requirement for the contractor to put the field back to its original state. It was agreed the clerk will obtain a specification for the work and write to the contractor requiring the specification to be carried out to the satisfaction of the parish council.</p> <p>b. <b>To consider a proposal that any requests for access, by motorised vehicle (other than for grounds maintenance) to land owned by the parish council must be agreed by the full council and an appropriate written agreement signed.</b> The above proposal was made by Cllr Woollacott seconded by Cllr Cheadle and <b>agreed</b> by the council.</p>
105/23	<p><b>Correspondence:</b> A request has been made for a property that backs onto the Crapstone field to purchase a portion of the field to extend their garden. Having investigated the matter previously, a vote was held as to whether a section of the field should be sold, it was <b>agreed</b> the land would not be sold.</p>
106/23	<p><b>BMPC Communications (newsletters, social media, press articles)</b> The new website provider has been agreed, there is quite a lot of work involved for the clerk, it is hoped that it will be up and running by the end of June.</p>
107/23	<p><b>Update on Parish paths (P3) and other footpath matters.</b> All fine at the moment, there are two projects that will need to be done this year, the regrading of the path leading up from the cemetery and also reinforcing the footpath by the parish meadow so it is not washed away by the stream.</p>
108/23	<p><b>Highway matters: any to be reported and updates.</b> There have been a number of issues with trying to contact the Neighbourhood Highways officer at DCC. A list will be put together of out standing issues and forwarded to Cllr Sanders and the NHO. A date will be requested to meet in person to discuss the issues. <a href="https://www.devon.gov.uk/roadsandtransport/report-a-problem/">https://www.devon.gov.uk/roadsandtransport/report-a-problem/</a></p>
109/23	<p><b>Items for the next agenda</b></p>

## Buckland Monachorum Parish Council

	Please let the clerk have any items.
<b>110/23</b>	<b>Future Meeting Dates:</b> Tuesday 16th May: Annual Meeting of the Parish Council 7.00pm Buckland Monachorum Village Hall.
	<b>Meeting finished at: 21.15</b>