

Buckland Monachorum Parish Council

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 25TH JANUARY 2022** at 7.30pm at Yelverton Memorial Hall

Present: Cllr S Woollacott (SW), M Sheridan (MS), K Cornthwaite (KC), R Cheadle (RC) A Cunningham (AC)
and M Fowler (MF)

In Attendance: Katharine Griffiths (Parish Clerk)

30/22	<p>Apologies Apologies were received and accepted from Cllrs S Challis, R Houston, G Baird, A West, DCC Cllr P Sanders and WDBC L Wood</p>
31/22	<p>To consider the co-option of a new councillor. Unfortunately, the candidates that had shown an interest in the position have withdrawn or not responded to the clerk.</p>
32/22	<p>Declaration of Interests None other than what is on the register.</p>
33/22	<p>To consider and approve the minutes, of the following meetings: 5.1. The full parish council meeting on 15th December 2021 Some minor amendments had been received by the clerk from Cllr Sheridan, these were accepted by the council. 5.2. Planning meeting of 15th December 2021 5.3. Planning meeting 12th January 2022 5.4. General Purposes meeting 12th January 2022 It was noted that Cllr Woollacott had objected to item 16/22 concerning the cutting back of brambles. 5.5. Finance meeting 18th January 2022 Other than noted the above minutes were agreed as a true record.</p>
34/22	<p>To receive a report from the WDBC Cllrs for this ward (Cllr Cheadle & Cllr Wood) Cllr Cheadle gave a brief update about the sites that WDBC are naturalising. This has now been formally agreed and will now take place. One site is off Harrowbeer Lane and the other by Magpie Bridge. They now have a scheme for rewilding and will be working with the Woodland Trust.</p>
35/22	<p>To receive a report from the Devon County Councillor (Cllr Sanders) Cllr Sanders had offered his apologies.</p>
36/22	<p>An update with regard to the access to St Andrews School playing field out of school hours. A letter has been sent to DCC via Cllr Sanders and a response is awaited. The school governors have been written to requesting that they agree in principal to entering into a lease or MOU with the PC to enable the field to be open to the community.</p>
37/22	<p>An update with regard to the path through the school grounds. Cllr Woollacott is getting statements from the community for the section 14 application.</p>
38/22	<p>To agree how to mark the Queens Platinum Jubilee. It has been discovered that oak trees are currently being affected by disease. Therefore, other options have been looked into. It was agreed that a tree would be planted in each village within the parish. Cllrs from each village will consider the options and put a request forward.</p>
39/22	<p>Update on the Crapstone field proposals. Cllr Sheridan gave an update. A survey has been undertaken of the barn and the report has just been received. Whilst at the field a number of issues were raised by the tenant that were of</p>

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	<p>concern. These will be looked into further and the tenant advised that if there are any issues to please contact the clerk. Confirmation that the electrics are safe will be sought from a qualified electrician.</p>																																																														
40/22	<p>Finance:</p>																																																														
a)	<p>To look at ways of raising funds, applying for grants etc.(Cllr Fowler) There are potentially a number of large projects in the near future. The PC will not be able to fund these outright and outside funding will need to be sought. If all councillors can keep an eye out for any grants available and different funding streams this would significantly help. A list of projects has been drawn up by Cllr Woollacott and will be put in priority order at the next meeting.</p>																																																														
b)	<p>To agree the clerk can sign the DCC verge cutting contract for 2022-23. After a short discussion this was agreed. It was noted in the contract that there is limited time to employ a replacement if the contractor gives notice.</p>																																																														
c)	<p>To agree the payments for January 2022. The payments had previously been circulated and were agreed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Recipient</th> <th style="text-align: right;">Amount (ex VAT)</th> <th style="text-align: right;">VAT (If Applicable)</th> <th style="text-align: right;">Total (£)</th> </tr> </thead> <tbody> <tr> <td>Perfect Pastures</td> <td style="text-align: right;">726.04</td> <td style="text-align: right;">145.21</td> <td style="text-align: right;">871.25</td> </tr> <tr> <td>Tony Benger</td> <td style="text-align: right;">1350.08</td> <td style="text-align: right;">270.02</td> <td style="text-align: right;">1620.10</td> </tr> <tr> <td>Buckland Monachorum Hall Hire</td> <td style="text-align: right;">30.00</td> <td></td> <td style="text-align: right;">30.00</td> </tr> <tr> <td>KG Wages and expenses</td> <td style="text-align: right;">1064.46</td> <td></td> <td style="text-align: right;">1064.46</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">77.54</td> <td></td> <td style="text-align: right;">77.54</td> </tr> <tr> <td>Devon Pension Fund</td> <td style="text-align: right;">291.94</td> <td></td> <td style="text-align: right;">291.94</td> </tr> <tr> <td>I Clean Windows</td> <td style="text-align: right;">60.00</td> <td></td> <td style="text-align: right;">60.00</td> </tr> <tr> <td>NAMM – Clerk Training</td> <td style="text-align: right;">276.25</td> <td style="text-align: right;">55.25</td> <td style="text-align: right;">331.50</td> </tr> <tr> <td>Crapstone Barn Survey</td> <td style="text-align: right;">708.33</td> <td style="text-align: right;">141.67</td> <td style="text-align: right;">850.00</td> </tr> <tr> <td>Yelverton Hall Hire</td> <td style="text-align: right;">24.00</td> <td></td> <td style="text-align: right;">24.00</td> </tr> </tbody> </table> <p>The following payments made since the last meeting were NOTED.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Recipient</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Perfect Pastures inv 3064</td> <td style="text-align: right;">£871.25</td> </tr> <tr> <td>BMBH hire</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>KG wages and expenses Dec 21</td> <td style="text-align: right;">£1,064.11</td> </tr> <tr> <td>HMRC - NI and TAX</td> <td style="text-align: right;">£77.54</td> </tr> <tr> <td>Devon Pension Fund Dec 21</td> <td style="text-align: right;">£291.94</td> </tr> <tr> <td>P Harvey - ground maintenance</td> <td style="text-align: right;">£930.00</td> </tr> <tr> <td>Green Scheme - Bin</td> <td style="text-align: right;">£625.38</td> </tr> <tr> <td>Green Scheme - Picnic Bench</td> <td style="text-align: right;">£1,197.60</td> </tr> </tbody> </table>	Recipient	Amount (ex VAT)	VAT (If Applicable)	Total (£)	Perfect Pastures	726.04	145.21	871.25	Tony Benger	1350.08	270.02	1620.10	Buckland Monachorum Hall Hire	30.00		30.00	KG Wages and expenses	1064.46		1064.46	HMRC	77.54		77.54	Devon Pension Fund	291.94		291.94	I Clean Windows	60.00		60.00	NAMM – Clerk Training	276.25	55.25	331.50	Crapstone Barn Survey	708.33	141.67	850.00	Yelverton Hall Hire	24.00		24.00	Recipient	Amount	Perfect Pastures inv 3064	£871.25	BMBH hire	£20.00	KG wages and expenses Dec 21	£1,064.11	HMRC - NI and TAX	£77.54	Devon Pension Fund Dec 21	£291.94	P Harvey - ground maintenance	£930.00	Green Scheme - Bin	£625.38	Green Scheme - Picnic Bench	£1,197.60
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<p>41/22</p>	<p>Yelverton: An update with regard to the external tap. (Cllr Fowler) It is in hand and will hopefully be fitted soon.</p>											
<p>42/22</p>	<p>An update with regard to the maps and display boards. (Cllr Sheridan) The display boards are progressing, it is still being looked into the best way of getting the maps that are needed. The clerk will forward some information that may help. Cllr Cheadle gave an update that the grant from the Dartmoor Trust has been approved.</p>											
<p>43/22</p>	<p>To consider cutting back the brambles either side of the toilets and also a section by the dog waste bin by the playpark. Cllr Cornthwaite has obtained a quote to cut back the brambles. The clerk is waiting for a further quote. Cllr Woollacott raised an objection that there was no need to cut the brambles and it was unnecessary destruction of natural habitat. A discussion was held and the matter voted upon, there were 4 votes for and 1 against. The necessary funds will come from the small works budget.</p>											
<p>44/22</p>	<p>Cemetery: Update on the Cemetery Ground Maintenance contract. The walk around has been rescheduled to the 31st January. A quote for the removal of the dead branch of the Western Cedar has been obtained and the quote was accepted and agreed. An ash tree has been identified as having ash die back and is located on the boarder between the cemetery and the playpark. It was agreed that a quote would be obtained and if acceptable would be agreed to enable the work to be carried out at the same time.</p>											
<p>45/22</p>	<p>Playparks The ROSPA safety inspections will be carried out in March. The clerk or a member will be able to accompany the inspector and the question can be asked about the brambles on the mound at Crapstone.</p>											
<p>46/22</p>	<p>To consider some stripping of the undergrowth in the conservation area at Crapstone. Cllr Woollacott requested that some stripping of the undergrowth in the conservation area at Crapstone could be carried out. The stripping would encourage more varied growth. The cost is around £250. It was agreed this work could be carried out.</p>											

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47/22	<p>To note that ROSPA annual inspections for both playparks will be carried out in March.</p> <p>Noted</p>
48/22	<p>Correspondence</p> <p>a)To consider a letter received concerning Chapel Meadow Green.</p> <p>The information had been circulated prior to the meeting. The Community Benefit Society require a clause on their constitution for the disposal of the land should the society fold for any reason in the future. The request was for the PC to take on the land. The proposal was considered, and it was agreed that it would be suggested that the land was disposed of prior to the group folding.</p> <p>b) Request from Citizens Advice for a grant.</p> <p>It was agreed that a grant of £125 would be paid to Citizen Advice.</p>
49/22	<p>BMPC Communications (newsletters, social media, press articles)</p> <p>a)To include considering putting an article in the Outreach newsletter on a regular basis.</p> <p>It was agreed that the parish council would put an article into the outreach newsletter on a regular basis.</p>
50/22	<p>Update on Parish paths (P3) and other footpath matters. (Cllr Woollacott)</p> <p>All fine</p>
51/22	<p>Highway matters: any to be reported and updates.</p> <p>Any issues to be reported to the clerk to signpost to highways.</p>
52/22	<p>Items for the next agenda</p> <p>Email to the clerk</p>
53/22	<p>Future Meeting Dates:</p> <p>Wed 9th Feb Planning Committee 7.30pm at Buckland Monachorum Village Hall</p> <p>Tues 22nd Feb Planning Committee 7.00pm, Followed by Full Council at 7.30pm at Buckland Monachorum Village Hall</p>
	<p>Meeting finished at: 21:15</p>