

Buckland Monachorum Parish Council

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 26TH APRIL 2022** at 7.30pm at Yelverton Memorial Hall

Present: Cllr M Fowler, K Cornthwaite (KC), R Cheadle (RC) A Cunningham (AC) S Woollacott (SW), M Sheridan (MS) and S Challis (SC) and A West (AW)

In Attendance: Katharine Griffiths (Parish Clerk) and one member of the public.

118/22	Apologies Apologies were received and accepted from Cllr G Baird
119/22	Declaration of Interests None other than what is on the register.
120/22	To consider and approve the minutes, of the following meetings: a)The planning meeting on 22nd March 2022. b)The full parish council meeting on 22nd March 2022 95/22 Cllr Woollacott raised that it had already been agreed that the fence was being replaced at the cemetery and the contractor was due to start work on it soon. 100/22 Cllr Cheadle has confirmed with WDBC that there is a S106 agreement, and the funds will be split between the Cricket Club and the Playpark. c)The Annual Parish Meeting held on 9th April 2022 The above minutes were agreed as a true record.
121/22	To review the format of the Annual Parish Meeting. Cllr Fowler gave thanks to all that helped and attended, it was felt that it was a better format and that the update on the planning matters was particularly useful. Cllr Woollacott suggested that the clerk keeps a file of council achievements throughout the year for use at the next annual parish meeting.
122/22	To receive a report from the WDBC Cllrs for this ward (Cllr Cheadle & Cllr Wood) Cllr Cheadle gave an update. WDBC have had some issues with the waste and recycling collections. An open letter has been written and circulated. If areas are missed, please advise WDBC. The cycle path consultation is out at the moment. There are two proposals being consulted on, Both routes start near to the Clearbrook junction. One goes along side the A386 and the other is cross-country. Neither are very suitable as they both rely on using the current route 27. It was agreed that the PC would put in their own response with regard to the consultation.
123/22	To receive a report from the Devon County Councillor (Cllr Sanders) No report
124/22	An update with regard to the access to St Andrews School playing field out of school hours. To include agreeing letters to be sent to relevant parties. Two letters have been drafted, one to be sent to the school and one to Devon County Council who are the owners of the school field. The letters had been circulated prior to the meeting. Both letters were agreed by the council.
125/22	Update on the Crapstone field proposals Cllr Sheridan gave an update. Greenscheme have been approached to give initial concept ideas and a ballpark figure for the costings in a phased approach. The drainage schematics show that there is a public surface water drain nearby. The electricity supply is still being looked. Cllr Sheridan is planning on drawing up a brief for the building with the viable utilities.
126/22	An update with regard to St Pauls Cark Park (Cllr Cheadle)

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	<p>Cllr Cheadle gave an update, the carpark is currently a disgrace with large pot holes, Maristow Estates will not do anything about it. The church PCC has approached the PC and has considered electric charging points, however these are costly to put in and may not have a great return. It is a nice idea but not practical. It is a question as to whether the car park can be repaired for a reasonable cost. The church may be prepared to put some money towards the repairs. Cllr Cornthwaite will hopefully have a quote for the next meeting.</p> <p>It was agreed that the PC agree in principal to carry out work on the car park.</p>																																																								
127/22	<p>To consider the name for the new development in Crapstone.</p> <p>The options that were put forward by the developer were discussed, unfortunately none of them were liked, other options for names will be considered.</p>																																																								
128/22	<p>An update with regard to the Green in Buckland Monachorum.</p> <p>The local residents have now formed a community interest group and the land has been gifted to them. To fully establish the group they require a formal body in the event that the group folds for the land to transfer to. It has been suggested that a clause is written into the agreement that the land is sold prior to the group disbanding. The principal of the idea was agreed, there is a requirement to see the paperwork prior to formally agreeing.</p>																																																								
129/22	<p>Finance:</p> <p>a) To note the end of year bank reconciliation. The bank reconciliation was agreed.</p> <p>b) To agree the payments for April 2022. To agree to renew the DALC membership. To agree to renew the ICCM membership.</p> <p>It was agreed that both the DALC and ICCM memberships would be renewed. It was also agreed that a payment could also be made for a recently purchased bench. The payments had previously been circulated and were agreed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Recipient</th> <th style="text-align: right;">Amount (ex VAT)</th> <th style="text-align: right;">VAT (If Applicable)</th> <th style="text-align: right;">Total (£)</th> </tr> </thead> <tbody> <tr> <td>Perfect Pastures – March 22</td> <td style="text-align: right;">726.04</td> <td style="text-align: right;">145.21</td> <td style="text-align: right;">871.25</td> </tr> <tr> <td>Tony Benger – March 22</td> <td style="text-align: right;">1350.08</td> <td style="text-align: right;">270.02</td> <td style="text-align: right;">1620.10</td> </tr> <tr> <td>KG Wages and expenses</td> <td style="text-align: right;">1078.42</td> <td></td> <td style="text-align: right;">1078.42</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">87.17</td> <td></td> <td style="text-align: right;">87.17</td> </tr> <tr> <td>Devon Pension Fund</td> <td style="text-align: right;">297.12</td> <td></td> <td style="text-align: right;">297.12</td> </tr> <tr> <td>ROSPA - inspections</td> <td style="text-align: right;">378.50</td> <td style="text-align: right;">75.70</td> <td style="text-align: right;">454.20</td> </tr> <tr> <td>WDBC – Yelverton Toilets</td> <td style="text-align: right;">4115.00</td> <td></td> <td style="text-align: right;">4115.00</td> </tr> <tr> <td>WDBC – bin emptying</td> <td style="text-align: right;">596.70</td> <td style="text-align: right;">119.34</td> <td style="text-align: right;">716.04</td> </tr> <tr> <td>Yelverton Hall Hire</td> <td style="text-align: right;">54.00</td> <td></td> <td style="text-align: right;">54.00</td> </tr> <tr> <td>Commoners Payment</td> <td style="text-align: right;">5.00</td> <td></td> <td style="text-align: right;">5.00</td> </tr> <tr> <td>BMVH Hire</td> <td style="text-align: right;">65.00</td> <td></td> <td style="text-align: right;">65.00</td> </tr> <tr> <td>ICCM membership</td> <td style="text-align: right;">95.00</td> <td></td> <td style="text-align: right;">95.00</td> </tr> <tr> <td>DALC Membership</td> <td style="text-align: right;">665.00</td> <td style="text-align: right;">81.10</td> <td style="text-align: right;">746.10</td> </tr> </tbody> </table>	Recipient	Amount (ex VAT)	VAT (If Applicable)	Total (£)	Perfect Pastures – March 22	726.04	145.21	871.25	Tony Benger – March 22	1350.08	270.02	1620.10	KG Wages and expenses	1078.42		1078.42	HMRC	87.17		87.17	Devon Pension Fund	297.12		297.12	ROSPA - inspections	378.50	75.70	454.20	WDBC – Yelverton Toilets	4115.00		4115.00	WDBC – bin emptying	596.70	119.34	716.04	Yelverton Hall Hire	54.00		54.00	Commoners Payment	5.00		5.00	BMVH Hire	65.00		65.00	ICCM membership	95.00		95.00	DALC Membership	665.00	81.10	746.10
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c)	<p>The following payments made since the last meeting were NOTED.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Recipient</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>KG Wages and expenses</td> <td style="text-align: right;">£1,205.74</td> </tr> <tr> <td>Perfect Pasture Invoice 3071</td> <td style="text-align: right;">£871.25</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">£178.02</td> </tr> <tr> <td>DCC pensions Fund</td> <td style="text-align: right;">£369.58</td> </tr> <tr> <td>P Harvey - ground maintenance</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>M Fowler - reimbursement printer ink</td> <td style="text-align: right;">£22.00</td> </tr> <tr> <td>Grange Building Services - Installation of bench</td> <td style="text-align: right;">£120.00</td> </tr> <tr> <td>BMVH - hall hire</td> <td style="text-align: right;">£15.00</td> </tr> <tr> <td>Tony Bengner - Ground Maintenance</td> <td style="text-align: right;">£1,620.10</td> </tr> </tbody> </table> <p>To note the bank reconciliation and receipts. The bank reconciliation was noted along with the following receipts. Precept 1st payment - £29953.50 Western power wayleave - £3.72</p>	Recipient	Amount	KG Wages and expenses	£1,205.74	Perfect Pasture Invoice 3071	£871.25	HMRC	£178.02	DCC pensions Fund	£369.58	P Harvey - ground maintenance	£160.00	M Fowler - reimbursement printer ink	£22.00	Grange Building Services - Installation of bench	£120.00	BMVH - hall hire	£15.00	Tony Bengner - Ground Maintenance	£1,620.10
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130/22	<p>Yelverton: An update with regard to the maps and display boards. (Cllr Sheridan) Lots of different avenues have been explored. An option of working in partnership with DNPA is being looked into. DNPA may be able to help with a licence for the maps.</p>																				
131/22	<p>To consider the installation of tactile surfacing on the path at Yelverton. Cllr Woollacott has obtained a quote to have a tactile surface laid on the path by the kerbside. To assist partially sighted people. The cost is £299. It was agreed that the work could be carried out and Cllr Cheadle will consider giving a WD grant.</p>																				
	<p><i>21.10 It was noted Cllr Challis Left the meeting for medical reasons.</i></p>																				
132/22	<p>Cemetery: To review the fence at the Cemetery The work to the replacement fence has now been carried out and it is looking very nice.</p>																				
133/22	<p>To consider the Green Burial Area It was agreed to continue with the Green Burial Area and for the GP committee to discuss the details.</p>																				
134/22	<p>Buckland Monachorum Playpark The clerk will chase the grant that was applied for in February. Crapstone Playpark - replacement of swings and any further updates The recent inspection highlighted the fact that the swings would need replacing soon. Cllr Woollacott has looked at a number of options to improve the playpark. Potentially funds could be raised from the S106 money and further grants could be applied for. It was proposed by Cllr Woollacott that the council support the improvement of the play equipment at Crapstone subject to receipt of the S106 funding associated with the Abbey Meadows development, this was agreed by the council with one Cllr abstaining. Cllr Sheridan commented that there are a number of self-sown trees on the hardstanding and requested that he could remove them. This was agreed. Update from the Playpark Inspections The clerk informed cllrs that there were new playpark inspection forms.</p>																				
135/22	<p>Correspondence: Nothing Further at this time.</p>																				

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136/22	BMPC Communications (newsletters, social media, press articles) Nothing further at this time.
137/22	Update on Parish paths (P3) and other footpath matters. (Cllr Woollacott) Nothing further at this time . The path between the cemetery and the parish meadow will be surface dressed in the near future.
138/22	Highway matters: any to be reported and updates. Any issues to be reported to the clerk to signpost to highways. The area has a new local DCC Highways officer called
139/22	Items for the next agenda Please let the clerk have any items.
140/22	Future Meeting Dates: Wed 10th May 2022 – Planning Committee at 7pm followed by General Purposes at 7.30pm at Clearbrook Village Hall Tuesday 24th May 2022 – Annual Meeting of the Parish Council at 7pm at Yelverton Memorial Hall
	Meeting finished at: 21.25