

Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 26TH JANUARY 2021** at **7.00pm** by Zoom

Under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present: Cllrs S Challiss (SC), A West (AW), G Baird- Chair (GB), R Cheadle (RC), S Woollacott (SW), S Britton (SB), V Bolitho (VB), M Sheridan (MS) and M Fowler (MF)

In Attendance: Katharine Griffiths (Parish Clerk). District Cllr Phillip Saunders and one member of the public were also present.

27/21 | **APOLOGIES FOR ABSENCE**

None received.

28/21 | **TO RECEIVE DECLARATION OF INTERESTS**

Cllr Sheridan declared a personal interest in item 13.

29/21 | **TO CONSIDER THE CO-OPTION OF NEW MEMBERS.**

Item carried forward.

30/21 | **TO CONSIDER AND APPROVE THE MINUTES, OF THE FOLLOWING COMMITTEE MEETINGS:**

1. Full Council meeting held on the 16th Dec 2020
2. General Purposes committee held 12th Jan 2021
3. Planning Committee held 13th Jan 2021
4. HR Committee held 19th Jan 2021
5. Finance Committee held 19th Jan 2021

All the above minutes were **agreed** as a true record and will be signed at a later date.

31/21 | **TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE RELEVANT COMMITTEES.**

1. **GP: The tender from Tony Benger Landscaping be accepted for the Buckland Monachorum Ground Maintenance Contract.**

It was **agreed** that the new BM Ground Maintenance Contract would be awarded to Tony Benger Landscaping. The clerk will inform the successful and unsuccessful applicants.

2. **HR: For the Clerk to receive a salary increment (Scale point 22) in April 21. If the CiLCA qualification is completed successfully during the following year then an additional increment point will be awarded and back dated to April 21.**

This was **agreed**.

3. **Finance To adopt the updated Cemetery Fees as per the attached document.**

The updated Cemetery Fees were **adopted** and will commence from the 1st April.

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032/21 TO RECEIVE A REPORT FROM THE WDBC CLLRS FOR THIS WARD (CLLR CHEADLE & CLLR WOOD)

CLlr Cheadle gave a short report.

Still a lot of work going into businesses that are applying for grants. They are very complicated, and the officers are working through them. It is slightly surprising that some business that were expected to apply have not. If anyone is aware of anyone in need please point them to the website to submit an application.

West Devon has started to rise up the league table of number of Coronavirus cases. WD has a smaller population so it doesn't take many cases to go up the table. This is being investigated.

033/21 Planning:

i. The following planning applications were considered.

Application Number	Proposal	BMPC Comments
WDBC 0103/21/FUL	Development of 3 four bedroom dwellings, new access road and external works (resubmission of 0346/20/FUL)at Challoch Bungalow,The Crescent, Crapstone, Devon PL20 7PS	Object *
WDBC 4211/20/HHO	Householder application for minor amendments to approved plans for Granny annexe (resubmission of 1821/20/HHO) at Suilven Cottage, Bradford Cottages Road From Fairfield To South Lodge, Buckland Monachorum, PL20 6ES	**Object
DNPA 0022/21	Replacement extension at Trimain, Harrowbeer Lane, Yelverton	No Objection

*WDBC 103/21/FUL – it was considered that it was the same plan as previously and the BMPC view has not changed, it is still considered that the proposal still doesn't respond to the local housing need.

**WDBC 4211/20/HHO – reasons stated in the planning officers original report.

ii. To consider any other planning matters.

There were no further matters.

034/21

FINANCE

The accounts for January 2021 were **agreed**.

i) The following receipts were NOTED since the last meeting;

DCC Grant	Playpark equipment	£1000
DCC Grant	Bike Racks	£271.90
Crapstone Field Rent	- Jan 21	£110

ii) The following payments made since the last meeting were NOTED.

Payments	
£850	Perfect Pastures
£3,132.00	A Creber Fence playpark BM
£257.40	WDBC - bin emptying
£360.00	PKF - Littlejohn External Audit
£1,018.83	K Griffiths Salary and Expenses

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£67.91	HMRC
£270.50	DCC Pension
£100.00	Buckland Cares - Donation for Xmas Lunches
£1,106.67	Axtown Arb
£40.82	E.On Next - Elec Yelverton Roandabout

iii) The following payments to be made were **agreed**.

Recipient	Amount	VAT(If applicable)	TOTAL
Axtown Arb.	£1,106.67		£1,106.67
Perfect Pasture	£708.33	£141.67	£850.00
Tony Benger Landscaping	£136.00	£27.20	£163.20
Tavy Signs	£58.00	£11.60	£69.60
HMRC	£67.71		£67.71
DCC Pension Fund	£270.50		£270.50
KG Salary and expenses	£1059.85		£1059.85

iv) The bank reconciliation was noted.

v) **To consider a grant to the Buckland Chapel Trust**
This item will be carried forward to April when the new budget is in place.

vi) **To consider a grant to Citizens Advice**
After a discussion it was **agreed** to donate the remaining budget of £170 to Citizens Advice.

vii) **To agree that the Clerk can purchase a replacement Laptop.**
It was agreed that a new laptop could be purchased.

035/21 TO DISCUSS THE YELVERTON AIR AMBULANCE NIGHT LANDING SITE PROJECT, REPORT ATTACHED.
A brief overview was given by Toby Russell, a site meeting was held last year and the report written and circulated.
A lighting solution has been identified. There is an opportunity to piggyback off the lighting around the tennis courts and would project onto the football pitch. The lights can be activated before the aircraft lands automatically.
There is grant funding available for the installation, but funding is required for the physical lights. The cost require is roughly £1600.
It is envisaged that the running costs that are very low will be picked up by the Tennis Club.
It was suggested that funding could be found from other bodies and the community.

036/21 TO DISCUSS AREAS OF LAND THAT ARE OWNED BY MARISTOW ESTATES THAT THE PARISH COUNCIL WOULD LIKE TO CARRY OUT GROUND WORKS ON.
Differed to the next meeting.

037/21 TO CONSIDER THE SNOW WARDEN SCHEME OVERSEEN BY DCC.

There has been an enquiry as to whether a parishioner can become a Snow Warden. It is felt it is more of a Parish wide scheme rather than individuals. There is a further information on the DCC website. Further information will be passed to the parishioner. The clerk will pass the information on.

038/21 UPDATE ON THE BUS SHELTER AT CRAPSTONE.

1) TO INCLUDE APPROVING THE DEED AND RESOLVING FOR THE DEED TO BE SIGNED. (DRAFT COPY ATTACHED)

Information and the draft deed had been circulated, the clerk shared an updated version. The concerns that had been raised by the other party were shared. It was **agreed** to use the updated format with the original wording. It was **resolved** that the deed would be signed by the Chair and Vice-Chair when current restrictions allowed. The clerk explained that the letter to the residents had been delayed as a timescale from DCC had not yet been obtained. It was proposed that the letter was circulated with a provisional date, this was **agreed**.

039/21 PLAN FOR YELVERTON

1. To discuss and agree the provision of a waste/recycling bin. (Cllr Woollacott)

A suggestion of a bin has been circulated; it is proposed to have two bins. One for recycling and one for waste. Some funding has been received from DNPA and a local business.

There is also a cost for installation. A request for a small donation will be put into Cllr Cheadle's West Devon Community Fund.

It was **agreed** that the two bins will be installed.

2. Update on the "Bike Rack" provision at Yelverton. (Cllr Fowler)

Cllr Woollacott has contacted DCC with regard to replacing the cycle racks, this is currently an ongoing discussion.

Cllr Fowler also gave an update, there has been some difficulty getting any funding. An updated quote is being waited for from the original contractors.

3. To consider a small working party to look at any issues in Yelverton and to come up with an action plan.

It was suggested that the area is looked at with regard to safety and signage for pedestrians and cyclists within the area. KC, RC, SC, MF, AW. All volunteered to form the group, a meeting will be set up for a Monday Evening to discuss the issues and report back to full council. RC will also invite the local cycling group into the discussion.

40/21

CEMETERY

i. To agree a contract for a year to treat the moles in the cemetery and playpark.

It was **agreed** to have a contract to deal with the moles in the Cemetery and Playpark for a year.

ii. To agree that the area where the new Yews will be planted can be rolled and seeded to tidy the area.

It was **agreed** that this can be carried out.

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PLAYPARKS

- 41/21
- i. **To agree that the annual inspections will be carried out by RoSPA Playsafety Ltd.**
As the previous inspectors have retired, it was agreed to have the annual inspection carried out by RoSPA Playsafety Ltd.
 - ii. **To consider repairs to BM playpark highlighted by the annual inspection.**
The quote for the repairs was considered, it was felt it would be a good idea to obtain a further quote.
 - iii. **Any repairs to report.**
Nothing further

42/21 **PARISH OWNED/MAINTAINED LAND – ANY FURTHER MATTERS TO RAISE.**
Cllr Cheadle has been contacted by Moor Meadows with regard to wildflowers on the verges. This will be carried forward to a future meeting.

43/21 **BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)**
All Circulated, the website revamp will be circulated for comments.

44/21 **UPDATE ON PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS. (CLLR WOOLLACOTT)**
All well at the moment.
The lengthsman has been out and cleared areas to alleviate drainage issues and clear paths. There is a small extra length that needs to be carried out this can be funded with the P3 funding. It was **agreed** that this extra work can be carried out.

45/21 **HIGHWAY MATTERS: ANY TO BE REPORTED AND UPDATES.**
Large pothole on the A386 this can be reported online to DCC.

46/21 **ITEMS FOR THE NEXT AGENDA**
Moor Meadows – future discussion
Maristow land discussion.

47/21 **FUTURE MEETING DATES TO BE HELD REMOTELY:**
Wed 10th February 7pm Planning followed by General Purposes at 7.30pm
Tues 23rd February 7pm Full Council meeting to include planning matters.

The meeting closed at 8.40pm