

## Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held on **TUESDAY 29<sup>TH</sup> JUNE 2021** at **7.30pm** at **Buckland Monachorum Village Hall**

**Present:** Cllrs A West (AW), G Baird- Chair (GB), R Cheadle (RC), S Woollacott (SW), V Bolitho (VB), M Sheridan (MS) and M Fowler (MF), R Houston (RH), D Foley and A Cunningham (AC)

**In Attendance:** Katharine Griffiths (Parish Clerk) and District Cllr Phillip Sanders were also present.

### 169/21 **APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs V Bolitho and S Challiss.

**To consider a request from Cllr Challis for a three-month leave of absence from council meetings.**

The request was considered and agreed.

### 170/21 **TO RECEIVE DECLARATION OF INTERESTS.**

None

### 171/21 **TO CONSIDER AND APPROVE THE MINUTES, OF THE FOLLOWING COMMITTEE MEETINGS:**

- 1. the annual parish meeting held on 4 May 2021.**
- 2. The annual meeting of the parish council held on 4 May 2021.**

The above minutes were **agreed** as a true record and will be signed at a later date.

### 172/21 **TO RECEIVE A REPORT FROM THE WDBC CLLRS FOR THIS WARD (CLLR CHEADLE & CLLR WOOD)**

Councillor Cheadle gave a brief update, there is lots going on at West Devon Borough Council at the moment but really nothing that will affect the parish council. Cllr Woollacott commented that phone calls for WDBC are being directed to South Hams and this can cause confusion with locations.

### 173/21 **TO RECEIVE A REPORT FROM THE DEVON COUNTY COUNCIL (CLLR SANDERS).**

Devon County Council officers are all still working from home but occasionally go in from time to time if it is practical and they are able to do so safely. Official Council meetings have returned to face-to-face but many of the others are still virtual. The Dartmoor National Park authority meetings have begun face-to-face again with the first being the development management meeting last week. There is growing pressure for a weight limit to be introduced on Meavy Lane this would reduce the number of HGV'S using the route which are currently causing significant damage to the road edges. Cllr Sanders commented that he has started a conversation with highways to see what can be done. Unfortunately, it is not as simple as banning HGVs as this would restrict agricultural vehicles, buses and other vehicles such as removal vans. There is also the environmental point to consider as any other alternative route would be considerably longer and therefore vehicles would be using more fuel. Discussions will be ongoing and a resolution may take a long time.

The planning application for Tyrwhitt's Wharf was considered at the recent National Park planning meeting and a site visit has been arranged for Tuesday, 13 July at 11 AM.

The National Park are currently negotiating with highways for double yellow lines to be introduced at Two Bridges. This may be encouraging for the situation with the snow chaos. It is hoped that it may be possible for electronic signs to be put in at Roborough and possibly other actions. Unfortunately, the police don't see it as a priority.

Question was asked as to whether the parish council should seek the view of the public with regards to Meavy Lane. Cllr Sanders had no objections to the parish council seeking the views of members of the public.

Cllr Cheadle commented about the development for 41 houses at Binkham Hill and the fact that it was considered that the affordable homes survey that had been submitted with the application was not

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approved one. Also that the parish council had requested section 106 funding, if the officer was minded to grant the application.

**174/21**

### **TO NOTE THE BOUNDARY COMMISSION REVIEW AND THE PROPOSED CHANGES.**

The Parliamentary boundary proposal change would mean that the parish of Buckland Monachorum would fall into the South Hams Parliamentary constituency boundary. Cllr Cheadle has asked West Devon Borough Council whether the change would affect the borough boundary. Further information will be available when you have had their response and whether it will affect the parish itself.

**175/21**

### **AN UPDATE WITH REGARD TO ACCESS THROUGH ST ANDREWS WAS SCHOOL AND ACCESS TO THE PLAYING FIELD OUT OF SCHOOL HOURS.**

Cllr Fowler gave an update, the school has spent a lot of money on securing the front of the property so that the school can be completely shut off and is the safer the children inside. A gate has also been put at the back.

There is still an issue with weekends and evenings and they're currently being no access the members of the public to the playing field. A statement from the school with regard to their position is needed in the very near future, before the school holidays. One of the new governors of the school is looking into the situation and what can be done.

The original historical agreement that provided access for the public to the field that is owned by Devon County Council is still being looked for.

Cllr Woollacott commented that due to the length of time the path through the school has been a permissive right-of-way this could be made into a public right of way.

It was generally felt that the parish council should represent the local residents and take it forward on their behalf.

**176/21**

### **TO CONSIDER CRAPSTONE TELEPHONE BOX.**

A number of councillors have visited the phone box to have a look at it. Unfortunately, it is in a very poor state of repair and would require significant renovation.

The clerk gave a brief update that due to the fact the phone box is on land owned by Marrisow Estates the parish council were unable to purchase the phone box. It was proposed by Cllr Woollacott that no further action is taken with the phone box this was seconded by Cllr Baird and agreed by the Council.

**177/21**

### **TO CONSIDER THE LOCATION OF THE NOTICEBOARD AT CRAPSTONE, DUE TO THE PROPERTY BEING SOLD.**

The noticeboard is currently located on the property belonging to the shop that has recently closed. If the new owners are not willing to have the noticeboard located there an alternative location will need to be found.

It was suggested that it could be moved to the pavement by the bus stop if the new owners are not willing to let it stay in its current location. The clerk will make investigations with regard to the possibility of this with Devon county council.

**178/21**

### **FINANCE**

The accounts for June 2021 were discussed, the Yelverton grass maintenance contract is being discussed further down the agenda. Therefore, all other payments were agreed, except the one from Perfect Pastures.

- i) The following receipts were NOTED since the last meeting;

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There were no receipts to note.

ii) The following payments made since the last meeting were NOTED.

Tony Benger Landscaping	£ 1,620.10
Perfect Pasture	£ 850.00
ICCM	£ 95.00
DALC membership	£ 724.88
WDBC Bin emptying	£ 257.40
WDBC Yelverton Toilet Payment for 20/21	£ 4,014.00
Dartmoor Pest Control	£ 370.00
Long Ash Garden Centre Yews - Cemetery	£ 421.20
SW - Key cutting and High Vis	£ 13.00
HMRC	£ 61.70
Devon Pension Fund	£ 291.94
KG Salary	£ 1,054.29
Morwellham Sheds - Bench	£ 1,336.20
MAT electrics - DAA	£ 4,695.80
KG Salary	£ 1,052.21
HMRC	£ 88.34
Devon Pension Fund	£ 291.94
Perfect Pasture	£ 850.00
Tony Benger Landscaping	£ 1,620.10
Came and Company Insurance	£ 1,635.81

iii) The following payments to be made were **agreed**.

Recipient	Amount	VAT(If applicable)	TOTAL
KG Wages and expenses	1051.53		1052.21
Perfect Pastures	708.33	141.67	850.00
Tony Benger	1350.08	270.02	1620.10
S Woollacott – Sundries,	96.62	6.03	102.65
I Clean	145.00		145.00
HMRC	88.14		88.14
Devon Pension Fund	291.94		291.94
Dartmoor Pest Control	387.00		387.00
ICO	35.00		35.00

iv) The bank reconciliation was noted.

v) It was noted that unfortunately the HSBC branch in Tavistock has closed and therefore on occasions it will be necessary for the clerk to attend a different branch.

vi) The provider of the electricity for the Christmas lights has changed from Npower to eon. EON require their bills to be paid monthly which don't always coincide with meetings therefore

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the clerk would like to request that a direct debit is set up to enable these payments to be taken directly. The yearly amount is about £150. It was agreed that a direct debit could be set up.

- 179/21 TO CONSIDER A SIGN FOR THE WILDFLOWER AREA CLOSE TO BRIAR TOR AND TO NOTE OFFERS OF HELP**  
From the article in more links the clerk has received a number of offers of help from members of the public. These will be forward onto Cllr West for information.  
Cllr Cheadle kindly offered to produce and install a simple sign for the area indicating that it has been left intentionally to go wild.
- 180/21 TO CONSIDER THE PLANTING OF AN OAK TREE.**  
The location of the planting of the donated oak tree was discussed and it was considered that the best place would be in front of Devon Tors on the green.
- 181/21 TO CONSIDER GRASS SEEDING AROUND THE CROWN RAISED TREE.**  
Cllr Cornthwaite requested to purchase some grass seed and compost to reseed around the tree near to Briar Tor that herself and Cllr Woollacott have recently Crown raised.  
It was agreed that the grass seed and compost could be purchased.
- 182/21 TO CONSIDER A REQUEST TO INSTALL A MILK MACHINE/DISPENSER.**  
Cllr Cheadle has received a request from a local farmer to install a milk machine near to the Yelverton bus stop and noticeboard. The machine would basically require payment and then milk would be dispensed. The suggestion was considered however it was felt that there were already sufficient provisions within Yelverton for milk and therefore a milk machine was not required.
- 183/21 AN UPDATE ON THE YELVERTON CAR PARKS.**  
Cllr Cheadle has had a conversation with a representative from Maristow Estates with regards to the two car parks in Yelverton (St Pauls Church car park and Leg O'mutton car park). Maristow are of the opinion as to why they should provide car parks for the community. Maristow do not have an issue with the car parks being used but don't wish to pay to have them maintained. Cllr Cheadle is finding out from West Devon Borough Council whether there is any capital to pay for the car park maintenance.  
It was considered whether the community would be prepared for an increase in the precept to be able to pay the maintenance of the car parks. Historically there were paying display meters installed by Maristow but unfortunately there were a number of issues and it was stopped. However the signs are still being displayed and this makes people nervous about being able to park there. The areas are still in the plan for a possible park and ride service at some point. Both car parks have a right of access across them for residential properties and the church.  
A way forward with this is required and it would be a good idea to start putting some budget aside to be able to carry out some maintenance in the future.
- 184/21 TO AGREE THE CLEANING OF YELVERTON BUS SHELTER.**  
The bus shelter has had a deep clean and one subsequent normal clean and is looking much better. After a discussion it was agreed that the bus shelter would be cleaned every couple of months for six months (three cleans). It was also agreed that Buckland Bus Shelter by the playpark would have a deep clean as it is not been cleaned for many years.

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- 185/21 AN UPDATE WITH REGARD TO THE PROVISION OF BENCHES AND WATER SUPPLY AND YELVERTON.**  
Cllr Cheadle updated that West Devon Borough Council have now given permission for a tap to be installed on the outside of the toilet block at Yelverton.  
A quote had previously been obtained for the installation of the tap which is roughly £200. It was agreed that Cllr Fowler will action this.  
There was some discussion around the benches and what type of benches were required this will be looked into further and reported at a future meeting.
- It was noted that Cllr West left the meeting at this point.*
- 186/21 AN UPDATE WITH REGARD TO THE MAPS AND DISPLAY BOARDS.**  
Cllr Foley gave an update, he has contacted Sustrans and DNPA. The DNPA outreach and interpretation officer has been very helpful and has met on site to discuss what is required. It was suggested that the scale is decreased to show just Yelverton. There may be a small amount of funding available from the DN PA and some local businesses.  
The maps will be further investigated and discussed at a future meeting.
- 187/21 CEMETERY  
ANY ISSUES TO BE NOTED WITH THE GROUND MAINTENANCE.**  
It has been noticed that when the grass is being cut large amounts of clippings are covering the headstones and not being brushed off. The clerk will relay this to the contractors. Other than the one point all else is looking good.
- 188/21 TO CONSIDER THE RELOCATION OF THE TAP IN THE UPPER CEMETERY.**  
Cllr Baird and Cllr Huston have look at the isolation point unfortunately the connection was very stiff and further equipment will be required to ascertain if it is the isolation point for the cemetery tap. If it is the isolation point then it will be possible to move the tap.
- 189/21 PLAYPARK'S  
BUCKLAND MONACHORUM-ANY UPDATES ON NEW EQUIPMENT AND TO AGREE ANY NECESSARY REPAIRS.**  
Cllr Woollacott has been looking into this and finding funding options. It is hoped to install new equipment and additional picnic benches.  
Cllr Baird is checking the cargo net on a regular basis and will report back if any repairs are required.
- 190/21 UPDATE ON CRAPSTONE PLAYPARK AND TO AGREE THE NEW COMMITMENT.**  
Cllr Woollacott has consulted with some local residents with young children and the most suitable equipment has been chosen. The equipment will use up the available budget including the funding from Co-op. It is hoped that the equipment will be installed in July.  
It was agreed by the council that the equipment could be installed.
- 191/21 ANY FURTHER REPAIRS TO BE CONSIDERED.**  
The clerk commented that she had received correspondence that some stones had fallen out from the wall along by the cemetery and playpark. It was suggested by the clerk that it was kept an eye on.  
Cllr Woollacott suggested that Creeber's may be able to look at it if it requires further repair.

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- 192/21 PARISH OWNED/MAINTAINED LAND  
TO DISCUSS THE YELVERTON GRASS AND MAINTENANCE CONTRACT.**  
Concerns have been raised by Cllr Cornthwaite, that the amount the council are being invoiced for is not a true reflection of the work being carried out. It was noted that the contract is paid in 12 equal payments over the year however this works out at a very high cost for each cut if the required number of cuts in the contract is not being adhered to.  
The work that has been carried out recently has been what seems on ad hoc basis and not of the standard that is acceptable.  
It was discussed as to whether the contract should be invoicing for only work that has been carried out. It was suggested that the current outstanding invoice is paid. The clerk and Cllrs Fowler and Baird would meet with the contractor, discuss the issues and ask for future invoices to be itemised for the work carried out how month. It will also be requested as to who is actually delivering the service for the contractor. This was agreed by the Council.
- 193/21 CORRESPONDENCE  
TO CONSIDER A LETTER FROM THE ROTARY CLUB OF YELVERTON CONCERNING THE DEFIBRILLATOR LOCATED AT YELVERTON SURGERY.**  
A number of years ago a defibrillator was installed at Yelverton surgery in partnership with the Parish Council and Rotary club. Since that time Yelverton surgery and the Rotary club have contributed to the maintenance of the defibrillator, but the Parish Council have yet to contribute.  
The parish council agreed to contribute towards the ongoing maintenance of the defibrillator.
- 194/21 TO CONSIDER A REQUEST FOR A DONATION TOWARDS THE GRASS CUTTING OF CRAPSTONE GREEN.**  
It was noted that in the past the Parish Council have made a small donation towards the grass cutting of Crapstone green. After discussion it was considered that this was a one-off and the Parish Council did not wish to contribute further at this time.
- 195/21 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES).**  
Cllr Cheadle has kindly put a couple of articles into more links.  
The Facebook page is still doing well and receives a good amount of hits.
- 196/21 UPDATE ON PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS. (CLLR WOOLLACOTT)**  
All the paths are okay at the moment.  
It was suggested that the path between the cemetery and the Parish Meadow had lost some of the top gravel which could do with replacing. Cllr Fowler commented that this would cost approximately £200 and that he could arrange for it to be delivered. This was agreed by the Council. When it is delivered a number of volunteers will be required to spread the gravel.  
It was also noted that there have been lots of positive comments with regards to the work that was done on FP3.
- 197/21 HIGHWAY MATTERS: ANY TO BE REPORTED AND UPDATES.**  
**To include the proposal to purchase a “not suitable for wide vehicle” sign of the Buckland Monachorum.**  
The clerk and Council Fowler have both received complaints with regards to lorries getting stuck on the corner by Netherton. A sign has been requested from DCC but this has been refused. Cllr Sanders requested further information and would take it up with DCC highways department.
- 198/21 ITEMS FOR THE NEXT AGENDA**

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Cllr Woollacott suggested that an event or some way of marking the Queens Platinum Jubilee could be done next year.

Any items can be forwarded to the clerk.

**199/21**

**FUTURE MEETING DATES (LOCATIONS TBC) :**

14<sup>th</sup> of July-2021 planning followed by a Finance committee at 7 PM

27<sup>th</sup> of July 2021-planning followed by full council at 7 PM.

The meeting closed at 21.45

DRAFT