

Buckland Monachorum Parish Council

Minutes of a Meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 26TH SEPTEMBER 2023** at **7.30pm** at **Milton Combe Village Hall**

Present: Cllrs, M Sheridan (Chair), J Burnie, K Cornthwaite, S Woollacott, V Hart and Frayne Coulshaw.
In Attendance: Katharine Griffiths (Parish Clerk)

The meeting was opened by Cllr M Sheridan (Chair).

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| 335/23 | Apologies Apologies were received and accepted from Cllr G Baird, A West R Cheadle, A Cunningham |
| 336/23 | Declaration of Interests and Register of Interests No declarations of interests to record. |
| 337/23 | To consider and approve the minutes, of the following meetings: <ul style="list-style-type: none"> a) The parish council meeting held on 18th July 2023 The minutes were agreed as a true record. b) The minutes of the planning meeting held on 18th July 2023 The minutes had been circulated and were agreed as a true record. |
| 338/23 | To receive a report from the WDBC Cllrs for this ward Cllr Cheadle and Cunningham have provided their apologies. |
| 339/23 | To receive a report from the Devon County Councillor Cllr Sanders was unable to attend |
| 340/23 | To consider purchasing small wooden crosses for Remembrance Day for school children to put around memorial. It was agreed to purchase 20 small crosses for the school children to lay at the Remembrance day service at the Crapstone war memorial. |
| 341/23 | Yelverton: Grounds Maintenance – any comments or issues to raise. Cllr Hart that the area is looking pretty good at the moment. Cllr Cornthwaite requested that the area around the public toilets be cut further back. It was also mentioned that the manhole cover that was reported sometime ago still needs repairing. Further investigations as to who owns it will be made. |
| 342/23 | To consider cutting the grass area between the A386 and St Pauls carpark access road. It was agreed that the area would be cut this year. |
| 343/23 | To consider giving a donation towards the repair of St Pauls carpark. St Pauls Church carpark has a number of large potholes that need repairing, the land is owned by Maristow Estates. They have offered a contribution of £500 and have asked the PC to contribute the same. Cllr Cheadle (not present) is hoping to achieve match funding from WDBC. The matter was considered by the members present. The general feeling was that the land owners should contribute more funding and that the repairs would cost a considerably amount. Cllr Woollacott commented about the Road Warden scheme that could be utilised for the repairs. |
| Buckland/Cemetery: | |
| 344/23 | To agree new bench location in the upper cemetery. The location for two benches was discussed and agreed. Concrete plinths will be installed for the benches to be placed on. |
| 345/23 | Update on Upper Cemetery gates. |

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Cllr Coulshaw has looked into the possibility of combing the two gates to make a double gate at the entrance to the upper cemetery. This was agreed and options will be looked into how the work will be carried out. Costs will be considered at the next meeting.

Playparks:

346/23 Buckland Monachorum Playpark
To include an update from the community group.
 The community have carried out fundraising and have raised about £1000. Cllr Hart commented that there may be a possibility of a small grant from her work. Details will be passed to Cllr Hart to put the playpark forward.
 A meeting is being arranged to find out what work needs to be carried out.

347/23 Crapstone Playpark and recreational area update.
 The pond area will need a little TLC over the winter. The algae will need to be cleared. Options have been looked into to cover the liner that is still showing. The best option is to lay sods of earth over them that will merge with the surroundings. Old turf can be obtained for about £60.
 A small amount of vegetation needs to be cleared and some brambles removed. Cllr Coulshaw has offered to do this and a number of councillors offered their assistance.
 The council are disappointed that the damage caused by HEG services has not been repaired as requested. The matter was discussed, the clerk will follow up with a letter again requesting for the work to be done.
 The S106 form for a contribution towards new play equipment is being completed by Cllr Woollacott.

348/23 Finance
a) To agree the payments for September 2023 and note the receipts.
 The payments below were agreed, and the receipts noted.

| Recipient | Amount (ex VAT) | VAT (If Applicable) | Total (£) |
|---|-----------------|---------------------|----------------|
| Tony Benger – BM Ground Maintenance 23 | 1350.08 | 270.02 | 1620.10 |
| Tavy Turf Yelverton Ground Maintenance Cuts 2 cuts September | 1349.62 | 269.92 | 1619.54 |
| KG Wages and expenses | 1190.01 | | 1190.01 |
| HMRC | 78.58 | | 78.58 |
| Devon Pension Fund | 317.90 | | 317.90 |
| | | Total | 4826.13 |

The following payments made since the last meeting were NOTED.

| Recipient | Amount |
|--------------------------------|-----------|
| Tony Benger Buckland GM | £1,620.10 |
| K Griffiths wages and expenses | £1,163.81 |
| Tavy Turf BM 3 cuts 6 and 7 | £2,429.31 |
| HMRC | 78.58 |
| DCC pension fund August 23 | £317.90 |

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| | <table border="1" style="width: 100%;"> <tr> <td>Resident fence repair storm damage</td> <td style="text-align: right;">£275</td> </tr> <tr> <td>I clean Windows</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>SLCC Membership</td> <td style="text-align: right;">£187.00</td> </tr> <tr> <td>PKF Littlejohn, External Audit</td> <td style="text-align: right;">£378.00</td> </tr> <tr> <td>R Cheadle - replacement Perspex</td> <td style="text-align: right;">£189.73</td> </tr> <tr> <td>BM Village hall hire</td> <td style="text-align: right;">£9.75</td> </tr> <tr> <td>Bank charges Aug and Sept</td> <td style="text-align: right;">£16.00</td> </tr> <tr> <td>eon</td> <td style="text-align: right;">£22.83</td> </tr> </table> <p>b) To note the bank reconciliation and receipts. The bank reconciliation was noted along with the following receipts.</p> <p>c) Receipts noted. Precept : £30907 Cemetery: £540 Field Rent - Crapstone £110</p> | Resident fence repair storm damage | £275 | I clean Windows | £30.00 | SLCC Membership | £187.00 | PKF Littlejohn, External Audit | £378.00 | R Cheadle - replacement Perspex | £189.73 | BM Village hall hire | £9.75 | Bank charges Aug and Sept | £16.00 | eon | £22.83 |
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| 349/23 | <p>Correspondence: There is a new school opening at Walkhampton that has an open day soon that community members have been invited to. A letter has been received with regard to a hedgehog highways project, to raise awareness</p> | | | | | | | | | | | | | | | | |
| 350/23 | <p>BMPC Communications (newsletters, social media, press articles) The website is progressing and is nearly ready to go live, photos will be required at the next meeting.</p> | | | | | | | | | | | | | | | | |
| 351/23 | <p>Update on Parish paths (P3) and other footpath matters. Volunteers are required to walk the paths, Cllr Woollacott is arranging the</p> | | | | | | | | | | | | | | | | |
| 352/23 | <p>Highway matters: any to be reported and updates. The clerk will arrange a meeting with the highways officer to discuss on going issues. Highway issues can be reported online at: https://www.devon.gov.uk/roadsandtransport/report-a-problem/</p> | | | | | | | | | | | | | | | | |
| 353/23 | <p>Items for the next agenda Please let the clerk have any items. A request was made to invite a representative from St Andrews school to discuss the implications of the school becoming an academy on the local community, to a future meeting.</p> | | | | | | | | | | | | | | | | |
| 354/23 | <p>Future Meeting Dates: Wednesday 11th October Planning Committee at 7.30pm at Yelverton Memorial Hall. (If required) It was agreed that the next full council meeting would be held on 17th October. Tuesday 17th October Planning Committee at 7pm followed by Full Council meeting 7.30pm at Buckland Monachorum Village Hall</p> | | | | | | | | | | | | | | | | |
| | Meeting finished at: 21.22 | | | | | | | | | | | | | | | | |