

## Buckland Monachorum Parish Council

Minutes of a Meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held  
on **TUESDAY 26<sup>TH</sup> MARCH** at **7.30pm** at **Milton Combe Village Hall**

**Present:** Cllrs Cheadle, Sheridan, Hart and Burnie

**In Attendance:** Katharine Griffiths (Parish Clerk) and DCC Cllr Sanders


The meeting was opened by Cllr M Sheridan (Chair).

<b>86/24</b>	<p><b>Apologies</b> Apologies were received and accepted from Cllrs A Cunningham, S Woollacott, A West, K Cornthwaite and F Coulshaw</p>
<b>87/24</b>	<p><b>Declaration of Interests and Register of Interests</b> No declarations of interests to record.</p>
<b>88/24</b>	<p><b>To consider and approve the minutes, of the following meetings:</b>  <b>a) The parish council meeting held on 27<sup>th</sup> February 2023</b>                      It was proposed by Cllr Cheadle seconded by Cllr Burnie that the minutes were <b>agreed</b> as a true record. This was <b>resolved</b> by the members present.</p>
<b>89/24</b>	<p><b>To receive a report from the WDBC Cllrs for this ward</b>                      Cllrs Cheadle gave an update. WDBC has recently been peer reviewed and the outcomes were very complimentary, which is encouraging.                      The Mayor Awards have been given to two deserving individuals. One to a lady from Ukraine that has been helping other Ukrainians in the area.                      Also a member of Bridstow Rugby Club following fundraising for mental health charities and have raised £20k.</p>
<b>90/24</b>	<p><b>To receive a report from the Devon County Councillor</b>                      Cllr Sanders was not present.</p>
<b>91/24</b>	<p><b>To consider the format of the Annual Parish meeting and to confirm date.</b>                      It was <b>agreed</b> that the meeting would be moved to Saturday 27<sup>th</sup> April at 10.30am at Yelverton if the hall is available.                      Items to be discussed to include, an update for the Yelverton multi-modal transport hub proposal, a member from WDBC planning department will be invited to give an overview of the Woolwell development. Other options include an update on the Crapstone pond and the playpark improvements. Buckland Nature group will also be invited to give a short talk.</p>
<b>92/24</b>	<p><b>Yelverton:</b>  <b>Grounds Maintenance – any comments or issues to raise.</b>                      Yelverton has had its first cut of the year, all seems to be fine.</p>
<b>93/24</b>	<p><b>To briefly discuss the DCC proposals at Yelverton for a multi-modal hub and to arrange a date and time for a site meeting.</b>                      A survey of the usage of the car park has kindly been undertaken by Cllr Hart and Cornthwaite. It is still felt that having long stay parking at Yelverton Forecourt is not a good idea. A meeting has been arranged with Devon County Council for 2pm, 10<sup>th</sup> April.</p>
<b>Buckland/Cemetery:</b>	
<b>94/24</b>	<p><b>Grounds Maintenance.</b></p>

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	The new contractor will begin on the 1 <sup>st</sup> April 2024 with a 2 year contract with the option to extend by one year if both parties are happy.																																								
<b>Playparks:</b>																																									
<b>95/24</b>	<p><b>Buckland Monachorum Playpark</b>  <b>To consider the accessible entrance at the playpark and to agree to apply to WDBC for a grant towards the work.</b></p> <p>Three quotes have been obtained to create an accessible entrance to the playpark. They are all slightly different specs. The clerk will see if an additional quote can be obtained of the same spec as already received.</p> <p>The recent annual playpark inspection has highlighted that the swings are no longer safe and need to be removed ASAP. Due to this the two proposals will be put together as one project to apply to WDBC for funding. The clerk is obtaining a quote for replacement swings including an inclusive nest seat. Cllr Cheadle will make enquiries with WDBC with regard to the grant.</p>																																								
<b>96/24</b>	<p><b>Crapstone Playpark and recreational area update.</b></p> <p>The application to the Community Fund was successful and a grant of £20k has been awarded to the council towards the play equipment.</p> <p>The contract is currently on Contracts Finder with a closing date of the 3<sup>rd</sup> May. All quotes will be considered after that date and a contractor decided upon. Cllr Cheadle suggested that consideration was given to a firm price contract or a contingency budget.</p>																																								
<b>97/24</b>	<p><b>Update, concerning the repair to Crapstone Field.</b></p> <p>Carried Forward. The contractor will be reminded of their responsibility to repair the field.</p>																																								
<b>98/24</b>	<p><b>Finance</b></p> <p><b>a) To agree the payments for March 2024 and note the receipts.</b></p> <p>The payments below were agreed, and the receipts noted.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Recipient</th> <th style="width: 15%;">Amount (ex VAT)</th> <th style="width: 15%;">VAT (If Applicable)</th> <th style="width: 35%;">Total (£)</th> </tr> </thead> <tbody> <tr> <td><b>Tony Benger – BM Ground Maintenance March invoice (last one)</b></td> <td style="text-align: right;">1350.00</td> <td style="text-align: right;">270.02</td> <td style="text-align: right;"><b>1620.10</b></td> </tr> <tr> <td><b>I-clean Yelverton Bus Shelter</b></td> <td style="text-align: right;">30.00</td> <td></td> <td style="text-align: right;"><b>30.00</b></td> </tr> <tr> <td><b>DALC (Southern Link Funds)</b></td> <td style="text-align: right;">105.00</td> <td style="text-align: right;">21.00</td> <td style="text-align: right;"><b>126.00</b></td> </tr> <tr> <td><b>Yelverton Hall Hire</b></td> <td style="text-align: right;">24.00</td> <td></td> <td style="text-align: right;"><b>24.00</b></td> </tr> <tr> <td><b>Playpark Inspections</b></td> <td style="text-align: right;">318.00</td> <td style="text-align: right;">63.60</td> <td style="text-align: right;"><b>381.60</b></td> </tr> <tr> <td><b>Tavy Turf (last cut of 23/24)</b></td> <td style="text-align: right;">674.81</td> <td style="text-align: right;">134.96</td> <td style="text-align: right;"><b>809.77</b></td> </tr> </tbody> </table> <p style="text-align: center;">The following payments made since the last meeting were NOTED.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Recipient</th> <th style="width: 40%;">Amount £</th> </tr> </thead> <tbody> <tr> <td>Clearbrook Village Hall Hire</td> <td style="text-align: right;">£37.50</td> </tr> <tr> <td>Dartmoor Comoners</td> <td style="text-align: right;">£6.50</td> </tr> <tr> <td>Website K Parriss</td> <td style="text-align: right;">£77.00</td> </tr> <tr> <td>Milton Combe Hall Hire</td> <td style="text-align: right;">£30.00</td> </tr> </tbody> </table>			Recipient	Amount (ex VAT)	VAT (If Applicable)	Total (£)	<b>Tony Benger – BM Ground Maintenance March invoice (last one)</b>	1350.00	270.02	<b>1620.10</b>	<b>I-clean Yelverton Bus Shelter</b>	30.00		<b>30.00</b>	<b>DALC (Southern Link Funds)</b>	105.00	21.00	<b>126.00</b>	<b>Yelverton Hall Hire</b>	24.00		<b>24.00</b>	<b>Playpark Inspections</b>	318.00	63.60	<b>381.60</b>	<b>Tavy Turf (last cut of 23/24)</b>	674.81	134.96	<b>809.77</b>	Recipient	Amount £	Clearbrook Village Hall Hire	£37.50	Dartmoor Comoners	£6.50	Website K Parriss	£77.00	Milton Combe Hall Hire	£30.00
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100/24	<p><b>b) To note the bank reconciliation and receipts.</b> The bank reconciliation was noted along with the following receipts.</p>								
101/24	<p><b>c) Receipts noted.</b> Cemetery: £570 Field Rent - Crapstone £110</p>								
102/24	<p><b>To review and agree the updated Risk Assessment.</b> The Risk Assessment was reviewed, it will be added that the external hard drive will be kept separately and relevant passwords will be kept securely, in case the clerk is incapacitated. Other than the minor amendments the risk assessment was <b>agreed.</b></p>								
103/24	<p><b>To review and agree the updated the Asset Register</b> The asset register was reviewed, there was a minor amendment where Crapstone Playpark and filed will be combined and the barn will also be noted. The clerk will add the register to the general purpose spread sheet for replacement equipment to be budgeted for. It will also be checked as to whether the barn at Crapstone field is covered under the insurance.</p>								
104/24	<p><b>Correspondence:</b> Nothing further</p>								
105/24	<p><b>BMPC Communications (newsletters, social media, press articles)</b> The new website is <a href="http://www.bucklandmonachorum-pc.gov.uk">www.bucklandmonachorum-pc.gov.uk</a> Or follow the QR code: </p>								
106/24	<p><b>Update on Parish paths (P3) and other footpath matters.</b> All is fine at the moment.</p>								
107/24	<p><b>Highway matters: any to be reported and updates.</b> <b>To include correspondence concerning drainage clearance in Buckland Monachorum</b> Highway issues can be reported online at: <a href="https://www.devon.gov.uk/roadsandtransport/report-a-problem/">https://www.devon.gov.uk/roadsandtransport/report-a-problem/</a></p>								
108/24	<p><b>Items for the next agenda</b> Please let the clerk have any items.</p>								
109/24	<p><b>Future Meeting Dates:</b> Tuesday 23rd April: Planning Committee at 7.00pm followed by Full Council at 7.30pm Clearbrook Saturday 27th April: ANNUAL PARISH MEETING (meeting for parishioners) at 10.30am Yelverton Memorial Hall</p>								
	<p><b>Meeting finished at: 20.55</b></p>								