

Buckland Monachorum Parish Council

Clerk: Mrs Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, PL20 7EQ
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To: All Members of Buckland Monachorum Parish Council

You are summoned to attend the **Annual Meeting** of **BUCKLAND MONACHORUM PARISH COUNCIL** on **TUESDAY 28TH MAY 2024** at **7.00pm** at **Buckland Monachorum Village Hall** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend.

Members of the public are invited to make representations in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper.

Signed: K Griffiths (Parish Clerk)

Date: 21st May 2024

AGENDA

1. To elect a Chairman and for them to sign the 'Declaration Acceptance of Office' book
2. Members present.
3. Apologies.
4. To elect a Vice-chairman.
5. Declaration of Interests and Register of Interests.
6. Appointment of Members to serve on committees/sub-committees.
7. Appointment of representatives to other organisations.
8. Councillor Training.
9. To consider and approve the minutes, of the following meeting:
 - 9.1. The full council meeting held on 23rd April 2024
 - 9.2. The minutes of the annual parish meeting held on 27th April 2024.
10. To receive a report from the WDBC Cllrs for this ward (Cllr Cheadle & Cllr Cunningham)
11. To receive a report from the Devon County Councillor (Cllr Sanders)

Planning:

12. Applications

| Application Number | Proposal |
|----------------------------------|--|
| WDBC 2357/23/VAR | READVERTISEMENT (Revised plans) Application for variation of condition 2 (approved plans) of planning consent 4005/16/FUL Site Address: Land East of Yelverton Business Park, Yelverton Business Park, Crapstone |
| DNPA 0194/24 | Change of Use of existing guest house (Class C1) to a residential dwelling Class C3(a) and enlargement of garden area at Barnabas House, Harrowbeer Lane, Yelverton, PL20 6DY |
| WDBC 1329/24/VAR | Proposal: Variation of conditions 2 (approved drawings) & 3 (roof materials, fixtures & fittings) of planning consent 3874/23/HHO Site Address: Arranmore Buckland Monachorum, PL20 7NL |

Finance:

13. To agree the payments for May 2024 and note the receipts.
14. To consider the renewal of insurance and agree provider.
15. End of year accounts 2023/24 sign off and to agree. Documents to be signed by the Chair.

If you require this document in large print please contact the Clerk on

clerk@bmpc.info or phone 01822 855889.

15.1. To approve the Annual Governance Statement (Section 1) of the Annual Return 2023/24

15.2. To complete, approve and sign the Accounting Statements (Section 2) of the Annual Return 2023/24

Yelverton:

16. Grass cutting contract any issues to report.

Buckland:

17. Grass cutting contract any issues to report.

Playparks:

18. Buckland Monachorum update.

19. Crapstone Playpark and wildlife area update.

General and Correspondence

20. Correspondence

21. BMPC Communications (newsletters, social media, press articles)

22. Update on Parish paths (P3) and other footpath matters. (Cllr Woollacott)

23. Highway matters: any to be reported and updates.

24. Items for the next agenda

25. Future Meeting Dates

Wed 12th June Planning committee at 7.00pm followed by GP at 7.30pm Yelverton Memorial Hall

Tuesday 25th June Planning Committee at 7.00pm followed by Full council meeting at 7.30pm Yelverton Memorial Hall.

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